



Additional Technical guidance for two additional technical points as a supplement to the technical guidelines that have already been sent out (I've attached them again here, just in case you need them).

The first involves instructions for recording audio separately (if you are able). They wrote:

- 1.If you don't have a USB mic or audio interface connected to a computer, don't worry – just use your smartphone's built-in microphone, or an external phone mic if you have it.
- 2.If you DO have a USB mic(s) or audio interface, record the audio separately on your computer. You only need to do one additional step, which is to clap loudly, in view of the camera, once you have started both filming and recording.
- 3.Be as close to your recording device as possible. It's ok if an external mic can be seen in your video.
- 4.If you've recorded audio separately, be sure to send BOTH the audio and video files to Dan Neely via WeTransfer, as described in the attached "Mid-Atlantic FleadhFest Guidelines" document. We will sync the files, you don't need to do that.

The second concerns instructions for those doing remote recordings, or recordings where a group collaborates on a video performance from different places:

- 1.Decide who will record first. This should be someone who plays the whole way through your performance, so they can lay down a base track for others to record on top of. Make sure everyone knows the format of your piece prior to attempting to record. The first person to record will be the one who does any talking.
- 2.Ideally, the person recording first will use a click track or metronome in headphones while recording. This makes it MUCH easier to get timing correct.
- 3.After the first person records, it is advisable that they send their file to Tune Supply (again, via WeTransfer) prior to sending it to the second person so that we can verify there are no issues. We're trying to avoid people having to re-do recordings due to tech issues!
- 4.If the first person is confident their files are good, or after Tune Supply checks them, the files can be sent (via an uncompressed method ONLY – again, we recommend WeTransfer) to the second person.
- 5.The second person to record has just one additional step: they need to prepare the first person's audio recording to be ready to play back IN HEADPHONES. Once that's ready, the second person follows the usual video/recording process, with the additional step of starting the first person's audio recording in their headphones, right before beginning to play along. Don't forget to clap into the camera once after starting recording devices, but before starting the 1st person's recording in headphones, if you are recording audio separately.
- 6.If there are more people to record, follow step 3-5, until everyone has finished recording.
- 7.All files (including separate audio, if you have it) should be renamed as follows: "GroupName\_IndividualName" That way we can make sure everything keeps organized.
- 8.When you're ready, share all files to Dan Neely via WeTransfer.

Any technical questions should be directed to Caitlin at [tunes@tune.supply](mailto:tunes@tune.supply).



**In addition**, Comhaltas in Dublin released a set of guidelines that largely overlapped with ours. In them, however, they made three important points about making your video we did not that I will include here:

- 1. Rehearse with your camera person. Your musicians/dancers/performers will all rehearse so they know when to start, when to come in, and what they are doing. There is nothing worse than when a camera person is recording a musician and they suddenly notice a dancer has come on the other side of a stage, so they quickly move the camera over to the dancer only to find they are too close, and the dancers head or feet are cut off. The camera person recording should know when and where all elements of the recording are going to happen so they can be ready to capture the best of a performance.**
- 2. Avoid unwanted product placement. Be aware that large logos or company branding on clothes or in the background of videos should be avoided. Firstly, this can be distracting to a viewer, but it could also give the impression that you are somehow endorsing, recommending or advertising one product over another. If you are recording in front of a bookshelf, consider which books you want people to know you have been reading!**
- 3. Consider and avoid personal details accidentally being shown on camera. Watch out for names, addresses etc. which may be written down in the background of a scene. Avoid showing car number plates where possible.**