

## Agenda – 2018-09-13

### 1. Welcome and Attendance

- Karyn Jacobsen-Hughes
- Kirsten Jacobsen-Hughes
- Julia MacEwen
- Steven Mariasine
- Martin Nieves
- Tifanny Lavigne
- Liz Popovich-Graham
- Barb Brunzell
- Angelina Nikkel
- Sarah Misseri
- Delin Hayton
- Audrey Buache
- Sarah Steeves
- Linsey Vhnadel
- Julia Brown
- Stephanie Maher
- Chandonette Arowolo
- Meghann Gallop
- Wendy Firth
- Elvan Kuzucuogly
- Chrissy Goyette-Pinto
- David O'Neill
- Mark Diamond
- Pete Veurtyes
- Rob Crampton
- Kristen Guptil

### 2. Review and approval of minutes

Approved

### 3. Treasurer

See attached - Approved

### 4. Explanation of elections process

Outgoing chair described the roles and responsibilities of the Chair, Vice-Chair, Treasurer, and Secretary. Chair and Vice-Chair can choose to run as co-chairs, but for the purposes of the election, a Chair and Vice-Chair position will be elected. Up to 20 parent members can be voting members. All parents are welcome, and do not need to be a voting member. Voting members should commit to trying to attend every meeting because the council can only function if it has quorum. All parent voices are welcome.

Voting parent members are asked to help run a minimum of one big event in the year. Average commitment is 2-5 hours/month, including council meetings.

There are additional volunteer positions that also need to be filled. If you choose to sign up for one of the volunteer positions, you can choose to be a voting member. Positions include:

- Babysitting coordinator
- Volunteer coordinator
- Fundraising coordinator
- Pizza
- Popcorn
- Website
- Howl-o-ween lead (TBD)
- Best of season (TBD)
- Movie nights
- Lost and found coordinator
- OCASC representative
- Lost and found coordinator

## 5. Elections

<b>Position</b>	<b>Nominated</b>	<b>Elected</b>
Chair	Robert Crampton	Robert Crampton
Vice-Chair	Mark Diamond	Mark Diamond
Treasurer	Wendy Firth	Wendy Firth
Secretary	Sarah Steeves	Sarah Steeves

### Other positions

- Babysitting coordinator – Liz P (lead)
- Volunteer coordinator – Amie (lead)
- Fundraising coordinator – Sarah Missen (lead)
- Pizza – Julia (lead)
- Popcorn – Tiffany (lead)
- Website – Martin (lead)
- Howl-o-ween lead – Wendy (lead), Chandonette, Barb B, Liz P, Elvan, Delin, Angelina, Sarah S, Kristen Chrissy, Martin, and Audrey
- Best of season (TBD) – Wendy Firth (co-lead), Carole, Chrissy, Elvan (co-lead)
- Movie nights – Dave (co-lead); Amie (co-lead)
- Lost and found coordinator – Elvan (co-lead), Chrissy (co-lead)
- OCASC representative – Barb B (co-lead); Martin (co-lead)

### Summary of voting members:

- Robert Crampton
- Mark Diamond
- Wendy Firth
- Sarah Steeves
- Julia MacEwen
- Kristen Guptill
- Martin Nieves

- Barbara Brunzell
- Angelina Nikkel
- Sarah Misseri
- Delin Hayton
- Audrey Briache
- Chandonette Arowolo
- David O'Neill
- Liz Popovich
- Elvan Kuzucuoglu
- Chrissy Goyette-Pinto

## 6. Adjournment of Old Council

## 7. Resuming New Council

- Howl-O-Ween party needs a coordinator. Friday Oct 26<sup>th</sup> has been booked. Wendy will coordinate, but will require volunteers to help run the event. Barb B, Liz P, Elvan, Delin, Angelina, Sarah S, Kristen Chrissy, Martin, Chandonette, and Audrey volunteered.
  - o Dance – DJ
    - Sarah M will coordinate the DJ (husband) ~\$330 confirmed
  - o Canteen – Dave has historical information about what has been purchased before
    - Wendy volunteered to run the canteen
  - o Past years have had a spooky forest and crafts as well
  - o **Motion** to make this a fund raiser passed (i.e., intent to make money)
  - o **Motion** to charge a fee of not more than \$10 per family passed
  - o **Motion** to approve budget for the event of \$750 did not pass
  - o **Motion** to approve budget for the event of \$1500 passed
- Fall fundraiser letter
  - o Last year's council decided to do a donation letter rather than a large fall fundraiser.
    - Agreement to discuss major fundraiser options at next council meeting. Sarah M will bring forward options do discuss at next meeting – possibility to combine donation letter with other fundraisers.
- Principal's report
  - o School start up has been good – numbers are up. Based on this, a re-organization was done on the English side over the summer. English and French primary are both sitting around 19/20.
  - o Meet the teacher pizza picknick is planned for Sept 27<sup>th</sup> 4:30-6:30. This will fundraiser for the autism program. Order forms will go out by Monday.
  - o Extracurricular events; ukulele, health, kindness, junior girls' soccer, and other clubs have started up.
  - o Have had a request from a school in need to purchase new jerseys. The cost would be about \$1500. Council has a community initiative fund that is allocated and could be used (\$1000). This amount is not set in stone.
    - **Motion** to put \$1500 towards Pinecrest passed.
  - o School learning plans have started - focus on math and vocabulary across all grades.
  - o Several students from Algonquin (Child Youth Workers) will come in to start social skills classes. Also have student teachers and 4 DSW teachers coming in.

- Plan to do a week in review each Friday through school messenger rather than monthly newsletters. Discussion that clubs be mentioned on the week in review so that parents can discuss with their children.
- Activities for the year: various activities were done in past years.
  - This year, the Council is not committed to any project or event unless a clear volunteer lead for it is named.
- Looking to set up a new outdoor classroom committee. \$6000 has been allocated. This will be discussed at a future meeting. Julie is awaiting information from the board and will bring it to council when she gets it. Possibility to work through an Aviva grant. Would need someone to write the grant. Kristen volunteered to lead the outdoor classroom committee.
- Dance: Barb B and Angelina volunteered to coordinate a Winter Dance in February. Friday February 22 is the tentative date.
- First movie night November 30<sup>th</sup>.
- Best of season tentatively Dec 13<sup>th</sup>.