

MHES Council Meeting Minutes – 2018-01-11

1. Welcome and Attendance

Persons in Attendance:

Julia MacEwen
Steven Mariasine
Kristen Guptill
Delin Hayton
Denise St. Jules
Janice Ballinger
Elvan Kuzucuoglu
Wendy Firth
Kerry Green
Kirsten Jacobsen
Pete Veurtjes
Karyn Hughes
Pam Shea
Jess Stairs
Mark Diamond
Elizabeth Conabree
David O'Neill
Amie Scharfe
Jennifer Hazelwood
Chandonette Arowolo

2. Review and approval of minutes

Previous minutes approved.

3. Treasurer's Report – Steven Mariasine

See attached.

Up to Dec 2017, \$40,008.80 in bank account.

Steve to follow up on monies possibly owed to Council from last year. **Action:** Steve to follow up.

Discussion around monies used for Hampers over holidays. Given that MHES Council has set aside money for a series of community initiatives, within and outside the school, it will be important to get the word out to parents. **Action:** Pete and Denise to raise awareness among teachers so that in-need families can be identified and let MHES Council know if there is a good fit for allocated funds.

Discussion around possibility of using any unused funds at the end of the year towards camps, summer school, or sports.

4. OCASC Report – Liz Conabree

No December business. Reminder that OCDSB runs speaker series which promotes people to come in and speak to groups. Upcoming. Mary Alexander (CHEO) - Mental health, coping and addiction - Mar 1, 7-9 pm.

5. Principal's Report – Pete & Denise

- a. Action items – Follow up on email to superintendent regarding the Mural

Area supervisor has indicated that the Board now places panels on the sides of buildings rather than paint murals. We are expecting a quote. If the school wishes to re-paint, we can obtain supplies to add another coat to the existing wall. **Action:** Admin to obtain a quote for a panel. Some discussion about the privacy impact assessment of this database. **Action:** Admin to follow up to obtain information for parents related to privacy and security of the data that would be captured in this database.

The City is comfortable with painting a mural, but the property owners would need to sign off. Approval from the city involves a two-step process, including approvals of the location and the design. Generally, the restrictions are to ensure the material is appropriate, does not include tagging, and does not include advertising. There are also some potential funding sources. Paint-it-up for example is specifically an anti-crime, anti-graffiti program. Applications come out in February.

- b. Update on water fountain

To be installed early Spring. Cost for installation to be determined.

- c. Other Updates

OTIP teaching awards notice – Council encouraged to nominate teachers.
Response to EQAO results: Small groups of teachers will be working on developing math problem solving unit that will be shared with staff. This is based on an analysis of the nature of the issues experienced on EQAO testing. Primaries will be done in Feb/Apr; Junior in March/May. All teachers will be able to participate. In Feb, the Superintendent will meet with teachers to discuss progress. **Action:** Pete to add this information to the school newsletter.

Kindergarten registration: teachers will participate, including ECEs. Date: Jan 16th 6:30-7:30. Kids will be able to visit classrooms. Request to have Council present – Yes.
Staffing. Lost one EA who has move to Autism unit at the board. Have hired one term EA who starts on Monday. New Learning Resource Teacher has started as well. A full time supply teacher will be available as of Monday for last minute fill-ins.

Report cards will go out Feb 14th.

School Cash Online. Will go out over Synvoice shortly. Expected to launch in Feb. This is an online payment system that allows parents to pay for things via Credit/Debit/eWallet. There is a fee associated with the use of this system, but this is similar to other, similar, electronic banking or fund transfer applications. Some school councils have started to use this system for their council transactions, which has simplified the process for them. School Cash Online is being rolled out across the board and is already in place within the Catholic School Board.

6. Wish List Presentation

a. Presentation of wish list items for the School

Kinders:

- 4 iPads, which are used for all of their assessments
- Butterfly raising kit – 3 kits for 3 classrooms
- Replacement winter shovels

Juniors:

- Chromebooks, including tech tubs (as many as possible)
- Stethoscopes
- Weights for science unit
- Jr French reading assignments
- AIM material
- Gumboots Presentation
- Year end trip to Carleton University (Pete suggested kids do some fundraising for this as well)

b. Teacher presentation – Pam Shea & Jessica Stairs

Primary (prioritized list; 3 year plan to obtain a range of materials each year):

- Primary French reading resources, including take-home, classroom leveled readers, guided reading material for teachers
- Boom whackers for music programs
- Primary English reading assessment kit

c. Q & A

Admin has already agreed to do a second book fair during Education week, which is an opportunity to help fundraise for books.

About ¼ of the supplies could be purchased from Scholastic. Admin still needs to sit down with the Librarian to determine what profits came from the last book fair.

Discussion about what the board is willing to do given the poor state of French literature resources for the school. The board is willing to offer some support, but suggested schools look at their own budgets as well as school councils.

Discussion about the value of targeted fundraising for a specific purpose (e.g., French books). General support for this from Council.

Admin notes that MHES is on year 1 for staff obtaining chromebooks and year 3 for kids obtaining chromebooks.

7. Fundraising

a. Updates from Pizza – Julia

Pizza will increase in price slightly to cover the increased cost per slice. Total profit to council per slice will not change.

b. Updates from Fundraising letter – Karyn

Main interests for directing funds were – activities & outings (71), In-school programs (38), Information tech (36)

c. Cookbook – Carole & Elvan

Letter will be sent out Feb 1 to introduce the idea and provide link to the online form. The timeline would be to have books printed and in-hand by May 1 in time for Mother's day. Actual cost will need to be determined based on what is submitted, layout, etc. Expect between \$5-7 based on 100 pages. Once more information is available, organizers will be able to set up pre-orders. Discussion around making mention of the various dietary issues (allergies, intolerances, food preferences) for submissions. Discussion around potentially involving students (e.g., artwork from kids). If you have contacts who might be approached for advertising to subsidize the book.

d. Discussion of future fundraising project

Discussion – should we do another major fundraiser given the current funds and expected future revenue?

8. Teacher Appreciation Dinner

a. Finding a volunteer lead

- Sarah Steeves

b. Selecting date

Feb 16th PD day.

9. Fun Day

a. Discussion of format

Suggestion to make Fun Day an evening event, with a BBQ, bouncy castle and other events. Cost recover certain elements (e.g., food), but make the focus fun. Suggestion to book fields behind the school asap.

b. Identify volunteer team

c. Fanatics in Training – Steve

Part of the Ottawa Fury and Red Blacks. Fanatics in Training is a community event where the three mascots come out with 5-6 players and 2 coaches and create drills, games (etc) for kids. This is a free community initiative. This could be offered during the event, or could be done throughout the day followed by an evening event.

Vote to book Fanatics in Training for June 21 during the day (e.g., 45 min blocks throughout the day) passed.

10. Other Items

- a. Switch dates for Messy Art Night

Propose to do it on March 23 – will switch dates with Movie.

- b. Committee meeting for Grade 5/6 fund date and info

Jan 18, 2018