

Mary Honeywell School Council – Minutes of Meeting – November 10, 2016

In attendance: 34 Total (Council Executives, Members at Large, School Representatives, Parents)

Agenda Item/Person(s) Responsible	Decision Action Taken
<p>1. Opening & Introduction</p> <ul style="list-style-type: none"> • Wendy Firth • Secretary for Nov 10th Shauna Leppard • Approve minutes from Oct 2016 	<p>Meeting Commenced: 6:30pm</p> <p>Meeting opened with general welcome and Wendy letting people know that the agenda items will be timed as the meeting has to be done by 8:00 so people can pick up their kids from babysitting.</p> <p>Wendy asked that if you want to talk you put up your nametag so Shauna knows who is talking.</p> <p>Wendy ensured that everyone had received the minutes last month so that she would know if she had all the correct email addresses.</p> <p>Wendy told everyone that all items deferred at the last meeting are the first other business this month.</p> <p>Wendy explained that we needed to set the amount of time for each agenda item as we need to get through everything.</p> <p>Wendy introduced herself to start a round table introduction of everyone at the meeting.</p> <p>Wendy reminded people that they can only vote if they are a member at large which means they had to attend the first meeting and declare themselves a member at large.</p> <p>Secretary – Shauna Leppard has volunteered for the remainder of the year.</p> <p>Approve minutes from Oct 2016 – Wendy Firth Motion to approve from Natasha Caron and seconded by Elvan</p>
<p>2. Code of conduct</p> <ul style="list-style-type: none"> • Rowan Hartmann 	<p>The Code of conduct should have been presented at the first meeting but we got too busy and have to present it at the third meeting. Rowan handed out copies of the Code of Conduct and went over the parts that the Council finds to be the most important. Kim said how lucky we are to have the past council make the code of conduct and how respect is important.</p>
<p>3. Principal's Report</p> <ul style="list-style-type: none"> • Kim Power 	<p>"Keeping Connected" note sent out from OCDSB to all families.</p> <p>1-parents / school council conference coming up on November 19th</p> <p>2- Student Learning and Pupil Accommodation Planning: consultation process, over 7000 thoughts to get priorities</p> <p>3- Elementary Program framework: consultation re: reducing school configurations to only two configurations (elementary K-7 with secondary 9-12) and (elementary K-6 with secondary 7-12), to minimize student transitions K-12</p> <p>Please look at the board website to help make changes.</p> <p>**MHES Multicultural Talent Show: Song, dance, poem, from family culture with parents support. Info coming in the newsletter. Audience: picnic style on gym floor</p>

<p>4. Vice Principal's Report</p> <ul style="list-style-type: none"> • Sherry Fetterly 	<p>There have been two fire drills held at this time, therefore one more will be scheduled in the upcoming months.</p> <p>We have completed a lock down with the assistance of our School Resource Officer. (4th year is confusing and not needed if out of content)</p> <p>A school bus evacuation drill was held for students who ride the bus. This drill is a new emergency procedure year and may be expanded to include all students next year.</p> <p>Rowan Hartmann asked if all kids did the bus evacuation. This year it was only bus children.</p> <p>Next year it will hopefully be for everyone.</p> <p>Oct 18th was Picture day with retake day Nov 7th.</p> <p>October 20th and 21st was a two day Mathletes event. The first day, Cedarview Middle School grade 8 students came over for our grade 5/6 students, and the second day, our grade 6 students acted as the student coaches for our grade four and five students. Our grade 6 student did a wonderful job in this role.</p> <p>November 9th was WE day, several of our students attended this event.</p> <p>Borden Ball tournaments went well.</p> <p>A new club for Junior student this year is The Techno club.</p> <p>Junior choir has started again under the direction of Mme. Thorslund and Mrs. Evans. The students will perform at Best of the Season.</p> <p>Most activities and clubs are for Junior students, therefore Sherry meet with two primary students to ask what type of activities and clubs they would be interested in attending. Some of their ideas were; Lego club, reading clubs, card games, and a Connect Four game club.</p> <p>Robert Crampton asked who runs the clubs? Parents or teachers? Clubs are teacher volunteer run and are done at recess.</p> <p>Alina Chimet asked where can we see the clubs? Kim said it is in the Newsletter on the second page.</p> <p>Upcoming events: Nov 11th Remembrance Day Ceremony @ 9 am Nov 23rd Yakki for our Kindergarten students</p>
<p>5. Treasurer's Report</p> <ul style="list-style-type: none"> • Steve Mariasine 	<p>Pizza- \$14,300 (first half of the year). Wendy explained all but around \$2,000 of this will be paid to Toppers Pizza.</p> <p>Popcorn- Profit of about \$3000 (Full year). Wendy explained that this is not a liability and should be moved to the Income Statement.</p> <p>Entertainment book – Profit of about \$6,800</p> <p>Vesey's Bulbs-Profit of about \$840</p> <p>MMB- Profit of about \$1,021 went up from last year. Around \$300 will be moved to Canteen. \$500 from OCDSB, not the grant. Steve will add a separate line item.</p> <p>Finance meeting Nov 30th, please email Steve to let him know if you can attend the meeting if you are on the Finance Committee ASAP.</p> <p>Wendy explained the reserve of \$17,100 for the grade 5/6 play structure.</p>

<p>6. OCASC</p> <ul style="list-style-type: none"> Elizabeth Conabree 	<p>Elizabeth attends OCASC meetings which has representatives from various schools attend.</p> <p>There will be a Training day on Nov 19th, all parents can attend. There will be 4 workshops: which will include topping up school budgets, sharing fundraising from success schools to less successful schools, art advisory- contact Elizabeth for information.</p> <p>New complaint resolution policy Nov 22nd, date has been extended till the end of Dec.</p> <p>Sneak peek at money of the board for upgrades. Kim Okayed Elizabeth talking about it Toilet, boiler, roof top/ H/Vac. \$200,000 for improved.</p>
<p>7. Constitution</p> <ul style="list-style-type: none"> Elizabeth Conabree 	<p>Constitution Committee- didn't go very far last year. Last updated 2006.</p> <p>Elizabeth would like to discuss whether to add electronic voting.</p> <p>The following people said they would join the Constitution Committee:</p> <p>Natasha Caron, Karyn Jacobsen-Hughes, Lindsay Herfst, Dave O'Neill, Jake Purdy, Chandonette Arowolo, Rowan Hartmann, Robert Crampton.</p>
<p>8. Other Business</p> <ul style="list-style-type: none"> Bottle Drive Body Break Stations Lack of time to eat Indigo Fundraiser Fundscrip Teacher Appreciation Dinner Boston Pizza New Email Address Council Website Update Hampers Stuffies for Seniors Movie Night Best of Season Vendor Market at Best of Season Events Committee Events will be \$7.00 per family Monster Mash Bash Vesey's Fall Fundraiser Entertainment Book 	<p>a) Bottle drive fundraiser – Shauna Leppard Will be after the May 2017 long weekend. More information to follow.</p> <p>b) Body break stations – Kristin Guptill Kristen talked about Montreal Gazette article about a school and what they are doing with body break stations for kids with different behavioral issues. 10-15. Minute breaks are beneficial. Wendy has attached the article to the email with the minutes. Wendy had to end the conversation as we ran out of time Will be on the Jan 2017 agenda.</p> <p>c) Lack of time to eat – Jake Purdy in Amanda Purdy's absence Jake and Amanda's daughter has been in school for 3 years and has never finished her lunch. She says she doesn't have enough time to eat. Jake and Amanda have put together a document on this. If kids are given 5 extra minutes to eat they eat better and throw less out. Currently set at 20 minute snack in AM and at 20 minute snack in afternoon. The survey has 3 different solutions. Before questions started Rowan explained why we switched from the traditional day lunch to the balance day lunch. Jake has looked into this and there is nothing in there for them to make better choices. It was noted that this topic is not Councils as it's a school decision. Wendy noted that we can be advisory only on this topic. Robert suggested that the proponent of the item head a committee to discuss the options in the context of the School's scheduling limitations and bring back a formal proposal to the Jan 2017 Council Meeting so Council can vote on whether to endorse it as a formal recommendation to the School Administration for consideration and response. Kim noted that teachers have a union agreement to have 40 minutes uninterrupted lunch and that kids break time is when this can happen.</p>

Wendy had to end the conversation as we ran out of time.

d) Indigo Fundraiser – Rowan Hartmann

School library needs books for the grade 6 students. Grade 6 teachers have asked students which books they want in the library so a list of books will be generated from what the students want.

Gift card fundraiser 20% back. Nov 28th 6-9 bring your kids. High School students will be there to help babysit while you shop. You can buy a book for the school and sign your name as the donator of the book.

Sherry, book reading? Are you looking for teachers to go read? Yes, if they would like too.

Wendy, can we ask for teachers to read & gift wrap

Kim, will look at the gift in kind donation

Fundscrip – Wendy asked if there was anyone that would be willing to take of the Fundscrip coordinator position. They would need to be able to call Fundscrip on November 11th. Kristen Guptill volunteered and ran a campaign which was very successful.

e) Teacher Appreciation Dinner – Lindsey Herfst

Teacher appreciation dinner will be Nov 17th. A link was posted on MHSC FB page last week. 7 responses so far. Wendy will send out the link via email ASAP. Drinks are required. Drop it off in the office, fish bowl and staff room.

f) Boston Pizza – Vikki Orphanos

Wendy asked Cathy Brydon for date. She will look at the calendar and come back with a date for some time after February.

g) New email address: maryhoneywellschoolcouncil@gmail.com – Rowan Hartmann

Old email address still works. Emails get forwarded to the new one.

h) Council Website Update – Dave O’Neill

New website up and running: maryhoneywellsc.ca

Still the same URL but is being hosted by Bandzoogle web hosting for 5 years. The hosting website was kindly donated by Stacey Bedford.

Send information that needs to be posted to Dave O’Neill at dmo@dmo.ca.

Dave paid \$2 for us to have the URL for 1 year. It is best to pay on a yearly basis as we need to remember to keep it up to date.

The past year of minutes and financial statements are now available as well as the calendar.

i) Hampers – Rowan

Rowan explained that we have done hampers in the past to help less privileged people on our community. She suggested that we make hampers for families in our school. About \$100 per family.

Shannon asked how do you know which families? Janice said it is based on recommendations from the school and said that we do not find out any names.

Vikki said that Barrhaven food cupboard gives a list of what's needed in the hampers.

Council voted to spend \$1000 annually. Motion was carried.

Christa- stuffies for Seniors. Books, good used stuffies for old age home. Books for the autism program (younger children) blankets for seniors as well. Email Christa to drop off items at her house. Vikki asked is there a deadline? No, Christa let's it build up and then she delivers it.

Dave made a motion to extend the meeting by 15 minutes so we could finish the agenda items. Motion was carried.

j) Movie night – Carole Laporte

Friday Nov 25th, movie options went up on Facebook, Alice in wonderland was the winner
Doors open at 6. Hot dogs, popcorn and drinks served. Movie starts at 7:00.

k) Best of Season – Heather Chandler

Wendy did report as Heather wasn't there.

Dec 22nd 4:30-7:00, Gift basket and more details coming shortly in your child's agenda.

l) Vendor Market at Best of Season – Carole Laporte

Small business vendor market during the Best of Season. \$25 per table. That fee goes to council. Any profit made the vendor keeps. Library will be used for vendor tables only.

m) Events Committee – Barb Brunzell

Dance in February – Barb B, Rowan and Lindsey will organize. \$7 per family at the door.

Science Night – Amie and Dave O'Neil will organize. \$7 per family at the door.

Messy Art Night – Angelina Nikkel and Kristen Guptill will organize. \$7 per family at the door.

Food Truck Night – Chandonette and Carole Laporte will organize. Unsure of cost.

Barb said not everyone goes to every event. Try to have something every month. Spaced out evenly.

It was voted that Barb could bring these events to Finance Committee meeting on Nov 30th to have a budget approved.

n) Tell everyone that events are going to straight \$7 at the door, no more pre sales as they take a lot of administrative work – Wendy Firth

We used to charge \$5/ family if they pre-paid. We will no longer have pre-paid events and all events will now \$7 at the door.

o) Monster Mash Bash – Rowan Hartmann

MMB- thank you, so much fun, it was wonderful. Your kids are lovely. Kids had a blast. Lots of hugs & help

p) Vesey's Fall Fundraiser – Carole Laporte

Veseys was too quick and complicated with lack of information. All was figured out. Spring Campaign is up in the air still

q) Entertainment Book – Vikki Orphanos

Entertainment books. Overall went well. 42 books still outstanding. It is normal for any fund raiser to have a small number of items outstanding.

8. Adjournment

8:24 p.m. Motion to adjourn by Elvan K and seconded by Chandonette Arowolo

Next meeting January 12th