

Mary Honeywell School Council – Minutes of Meeting – February 11, 2016

Attendance: Total 12 (Council Executives, Members at Large, School Representatives, Parents)

Agenda Item/Person(s) Responsible	Decision Action Taken
1. Opening & Introduction Elizabeth Conabree	<p>Elizabeth welcomed everyone to the meeting and will provide an update regarding the financial situation. Elizabeth updated council on Wendy's health progress and council signature requirements for financial transactions; 2 signatures are required. Elizabeth put forward a motion to have Wendy retain her council voting rights if she misses more than 2 meetings in a row. Council members unanimously approved the motion.</p> <p>A motion to approve the November minutes was put forward by Rowan and seconded by Chandonette.</p>
2. Treasurer's Report <ul style="list-style-type: none"> • Elizabeth Conabree 	<p>Elizabeth provided a financial update for the following: Best of season, Boston Pizza, Milk, Repayment of NSF, Chocolate Fundraiser and Lunch Lady. Elizabeth also updated members on Movie Night. It was the best movie night held to date with revenue as follows:</p> <p>Canteen : \$323 net Door : \$415 Popcorn : \$132</p>
3. Principal's Report <ul style="list-style-type: none"> • Kim Power 	<ul style="list-style-type: none"> • Kim updated council on the JK/SK 2 year bilingual program and the EFI French math program switching to English delivery. 60 minutes of numeracy a day for our EFI students is a requirement. Trustees approved both items and changes will be implemented for the 2016-17 school year. • Kim briefly explained how teaching blocks are scheduled at MHES and how the timing for blocks impact gym timetables and nutrition/recess breaks (explanation included 60 minute, 40 minute, 100 minute and 120 minute blocks). Staff are considering options with various models over the next few weeks and will be providing Kim with feedback. Kim also provided information on the current nutrition break and recess break schedule. Options are under discussion by staff taking into consideration the food needs of the student, the timing of the breaks and the supervision limit requirements of teacher contracts. • Kim provided an enrolment update for the kindergarten classes. Currently we have 45 new students registered and it will be helpful to have as many solid numbers as possible by the end of February to have the allocation of teachers more accurate in April. • With Half Moon Bay school opening, some parents will need to make a decision which school the students will be attending if they are eligible to attend both Half Moon Bay and Mary Honeywell. • Kim updated council members on the school learning plan. We have started the next cycle for the learning plan with a continued focus on resilience for personal problems and math problems. Problem solving looks different at each level. Kim provided an update on the Staff meeting held this week regarding how the school is thinking and developing their learning plan statements as they relate to current goals. If/Then statements are being shared between teachers. Kim provided examples of these and indicated they will also be shared with other Principals and school staff.
4. Vice Principal's Report <ul style="list-style-type: none"> • Sherry Fetterly 	<p>Sherry sends her regrets, Kim presented Sherry's report:</p> <p><u>Past events:</u></p> <ul style="list-style-type: none"> • Snow hawks ski club had last ski night on Jan 29th (1st year no weather cancellations) • Kinder classes have had the Algonquin student nurses in for observation <p><u>Ongoing activities:</u></p> <ul style="list-style-type: none"> • Young Rembrandts after school art program started up again Jan 21st

	<p><u>Upcoming events:</u></p> <ul style="list-style-type: none"> • PA day tomorrow no classes • Monday is Family Day holiday • Food Drive Feb 16-19 • Toonie Tuesday Feb 23rd • Friday, Feb 26th Character Assembly/Spirit day – Backwards Day • Tuesday, March 1st Mathletes for Gr 3 & 4 students <p><u>Sports/Clubs/Activities:</u></p> <ul style="list-style-type: none"> • Primary Reading Club continues every second Wednesday • Chess/Board Games Club Mondays • Choir & Glee club continue to meet • Mathletes will be offered only to grades 3 and 4 this year but future years may end up as a 2 day event to include grade 5's and 6's.
<p>5. Other Business</p> <ul style="list-style-type: none"> • 2016-17 Fundraising - Elizabeth Conabree • Email Money Transfer - Elizabeth Conabree • OCASC report - Elizabeth Conabree • Boston Pizza Fundraiser and Yard Sale - Vikki Orphanos 	<ul style="list-style-type: none"> • Email transfer has been a huge success to date. Parents can pay for pizza or hot lunches on line. • OCASC: risk, liability and insurance was a topic at the recent meeting. The boards representative for insurance and the board representative attended the meeting. We have board insurance and separate school council insurance. We are doing a really good job of mitigating our risk. A volunteer orientation session will be scheduled for our volunteers next year. Other topics discussed were identity theft and privacy issues when students are using school technology/equipment. • Cedarview Middle School is going to be doing chocolate fundraising this year therefore we are looking at other options for our main fundraiser this year. Options include entertainment books, straight up letters to the parent community, casino night and a winter ball. We can discuss ideas until June and Elizabeth will be providing options over the coming months. A representative from the Entertainment Book organization will attend our meeting next month and provide information. The school needs are minimal at the moment however it is a great year to try new ideas. • 2 survey's are being developed for the student and parent community for ideas on how they want to fundraise, what items they would like to see money from fundraising go to and how much time and/or how they can contribute to fundraising efforts. • Boston Pizza fundraisers have been very successful. Vikki asked if teachers would be willing to participate in another Boston Pizza fundraiser perhaps in April sometime. Kim will follow up with the teachers and get back to Vikki about a possible April 14th BP night. • Yard Sale - Vikki has offered to coordinate another yard sale this year, probably for the end of May. Vikki will get a flyer out shortly so parents/students can start planning for the event. Timing is always an issue taking into consideration other sales, race weekend, the need for volunteers and weather.
<p>6. Open Forum</p>	<ul style="list-style-type: none"> • Rowan asked if Crystal Ball is going to be scheduled this year. Elizabeth indicated the event will not be scheduled. • Rowan asked if new lunch monitors could be sent home with notes reminding everyone of allergies. • Rowan asked if a music program could be offered to grade 6's next year. Kim indicated that grade 6's will take part in the general music program, additional funds are not allocated to change the program. • Rowan asked if Daily Physical Activity (DPA time) is scheduled in the school. Kim has scheduled activity time for each day however due to weather issues the timeframes may change. The expectation is that there will be daily DPA time. • Chandonette asked if grade 6's will be changing for gym time when they join the school in 2016-17. Kim indicated they haven't discussed it at the school yet but provided some background on issues that need to be considered if students are changing for gym. • Chandonette went to the parents conference and found it very interesting. The keynote

	<p>speaker was excellent and she attended some great breakout sessions. Elizabeth asked if Chandonette could provide some information about the sessions at our meeting in March and Chandonette agreed she would follow up.</p> <ul style="list-style-type: none"> • Skate Nights - Janice indicated that Katie had offered to run a skate night. We need to pick a date for the event. Katie will submit the permit shortly. Katie has suggested that we wait until March and council selected March 3rd with a back up day of March 9th to lead up to March break. Katie will schedule the skate night for 7-8:30. Council can add it to the newsletter, Facebook and council website once the details are finalized. Helmets are required, parents must stay and sticks are not allowed on the ice. • Barb mentioned her thanks to council and staff for people jumping in to help out on the day that lunch lady was cancelled. She really appreciated the extra help as it would have been difficult for her family to make alternate arrangements. Elizabeth noted that Toppers really stepped up and had an order ready to go without any issues. Alternatives to lunch lady can be considered by council for the next school year. Nutritional allowances need to be considered for any new program that council selects. • Milk - 2016-17 school year. Elizabeth indicated that the Milk program will be reviewed for the 2016-16 school year.
7. Adjournment	7:40 p.m. The next meeting is scheduled for March 10 2016.