

HYDE PARK SCHOOL OF DANCE

Position Description

Title: **Summer Assistant**

Department: **Artistic**

Reports to: **Artistic Director**

General Job Function: The Summer Assistant is a part-time position responsible for providing support to the lead teacher and/or student faculty and administrative team. The Assistant serves as a liaison between dancer and faculty to ensure the daily summer program continues to run smoothly.

Principal Job Duties and Responsibilities:

- Supervise early drop off or late pick up depending on your shift (must arrive 15 minutes early for shift)
- Assist with dance class, art projects, choreographic projects, and outdoor time (for Little Dancers Mini Camp only)
- Assist students who may be having difficulties with some of the exercises (for Little Dancers Mini Camp only)
- Supervise the lunch hour each day and provide a welcoming and inclusive atmosphere (for Summer Intensive only)
- High energy a must, enjoys working with young dancers
- Wear clothing you can dance in as you will take an active role engaging with dancers

Position Qualifications:

- Must be at least 16 years old
- Current or Former HPSD Student
- 2-3 years as a Teacher Assistant or current Teacher Trainee (current HPSD student) or participate in another teacher training program with recommendation
- Must be patient, enthusiastic and energetic

Prepared by: LMM/ATP

May 28, 2021